

# Muirfield High School

## Senior Agreement

Student Name: \_\_\_\_\_ Year : \_\_\_\_\_

Parent/Guardian Names: \_\_\_\_\_

### Muirfield High School's Expectations

**Respect** I have the responsibility to respect and care for myself, others and the environment.

**Participate** I contribute positively to my school and community.

**Learn** I strive to achieve to the best of my potential.

### 1. Senior Studies Agreement

Senior students have greater responsibilities, particularly in self-management of behaviour and increased workload in study, school work and homework.

Senior students must demonstrate a serious work ethic and apply themselves with diligence and sustained effort. Senior students must maintain the focus on their studies and place preparation for the HSC as their top priority.

Successful students need the time at home, both during the week and particularly the weekend to be completing homework, preparing for assessment tasks and revising work with a prioritised study timetable to meet the demands of major exam periods. **Senior work is not just about set homework. Revision and study should be done regularly.**

### 2. Assessment Agreement

All students will receive Preliminary & HSC Assessment Booklets. The Booklets outline assessment details for each subject and the school's policies and procedures associated with the assessment program. It is important that students are aware of these procedures and follow them carefully. Information regarding misadventure and being absent from assessment tasks for any reason is included in the assessment booklets. It is the student's responsibility to ensure that they follow all the rules outlined in the Assessment policy. (A copy is available online).

### 3. Sport Policy

The Department requires senior students to undertake physical activity. Wednesday sport is a mandatory part of the curriculum for Year 11 students in Terms 1, 2 and 3. Year 11 students who do not meet the sporting requirements may have to make up their hours during sport time in Term 4.

During Term 4 sport is optional for Year 11 students.

The school ask that appointments for Year 11 are not arranged during sport time. Students who need to leave during sport will need to take their signed permission note to the Sport Organiser (before school or at recess) who will issue the student with a leaver's card. At lunch (or the indicated leaving time) the student will take the card to the Front Office to follow the official signing out procedures.

#### Declaration

- I have read the Senior Studies Agreement and understand the expectations of me.
- I will read the Preliminary and HSC Assessment Booklets when I receive them. I understand these booklets contain information on rules that I need to follow.
- I have read the Sport Agreement and understand the expectations of me.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### 4. Electronic Device & Internet Agreement

The Muirfield High School Bring Your Own Device (BYOD) program aims to improve student learning experiences both in and beyond the classroom. Muirfield High School provides considerable freedom to students in their choice of technology and in their use of technology in the classroom. The school does so with the expectation that students will make positive decisions with regard to their personal use of technology.

I agree that I will abide by the school's BYOD policy and that:

- I will use the department's Wi-Fi network for learning.
- I will use electronic devices during school activities at the direction of the teacher.
- I will not attach any school-owned equipment to my mobile device without the permission of the school.
- I will use my own portal/internet log-in details and will never share them with others.
- I will stay safe by not giving my personal information to strangers.
- I will not hack or bypass any hardware and software security implemented by the department or my school.
- I will report any breaches or inappropriate behaviour to my teacher.
- I will not use my own device to knowingly search for, link to, access or send anything that is, or could be seen as offensive, pornographic, threatening, abusive or could be considered to be bullying or illegal.
- I am responsible for the care of my own device and the school cannot be held responsible for any damage, loss or theft.
- I understand that any teacher has the right to inspect and confiscate a device, including a storage device, if there are suspected violations of the school discipline code, MHS BYOD Policy and the DEC Online Communications Services: Acceptable Usage for School Students which may result in the loss of network or other disciplinary action.

#### 5. School Uniform Policy

The Muirfield High School and P & C Association supports the wearing of the school uniform because it provides a safe and supportive teaching and learning environment by:

- ready identification of students and non-students at school.
- eliminating distraction of competition in dress and fashion at school.
- fostering a sense of belonging.
- developing mutual respect among students through minimising visible evidence of economic or social differences.
- Work Health and Safety in individual subjects.

If for an unavoidable reason a student in the Senior School is unable to wear the school uniform, please speak to the Deputy Principal in charge of the respective year. Individual subjects have specific requirements to ensure safe work practices. Students who choose not to follow these procedures will be choosing the same consequences as a student who chooses not to follow the rules of the school. Consequences include detention and removal of privilege of late start and early leave.

Post compulsory students who repeatedly or significantly breach the uniform code, may be asked to return home to get changed.

#### Declaration

- I have read the Electronic Device and Internet Agreement and understand the expectations of me.
- I have read the School Uniform Policy and understand the expectations of me.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## 6. School Attendance Agreement

Attendance must be satisfactory for the awarding of the Preliminary Certificate and advancing onto the HSC year. Student must follow the school's Attendance Policy which can be found on the school's website. Unsatisfactory attendance may lead to the issue of N-Awards due to failure to meet course outcomes. If a student misses a class due to illness, holiday or representing the school it is their responsibility to catch up on any missed work and ensure that no assessment task were handed out during their absences.

Year 11 students are expected to be on-site for the full school day. They are not permitted to come in late or leave early when they have no allocated class ("study" periods).

Year 11 students must at all times be "in bounds". The library, student learning area outside the library and the Senior Courtyard are all available for study periods. Students are not to visit the shops or leave the school grounds during school time.

For students requesting extended leave, a written request must be given to the Deputy Principal in advance. Please be aware that failure to do so may place assessment tasks in jeopardy.

In Year 12 students who do not have a class period 1 or 4 are permitted to sign in late or sign out early. Permitted Late Start students must signed in through the Front Office before the end of Period 1 and must be present at assembly on Mondays and Wednesdays. If students have no set class period 4 they may sign out at the start of lunch. If students have no timetabled class periods 2 or 3 they are to remain at school and study. Study facilities are available to students at school. If it is a parent's wish for their son/daughter to attend school for the entire duration of the day, then the school will accommodate this request. It is recommended that students who start late access the daily notices on the intranet.

Individual variations to these rules will be at parental request to the Principal. The Principal will make a determination after considering safety, individual maturity and student progress.

## 7. Media Consent

This media consent permission to publish information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published include but are not limited to:

- Muirfield HS website
- Muirfield HS school newsletter, annual school magazine and school report.
- Muirfield HS Sport Facebook account.

Please note: information that is published on public websites such as our school website and social media channels can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to third parties. However, the school will not publish anything that is potentially negative or embarrassing.

### Declaration

- I have read the School Attendance Agreement and understand the expectations of me.
- I have read the Media Consent and understand the expectations of me.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Parent Declaration

I understand that my child has responsibilities as a senior student.

- I give permission for information and photos of my child to be published.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- I understand that my child will be responsible for abiding by the Electronic Device and Internet Agreement and the DEC Online Communication Services: Acceptable Usage for School Students.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- I have read and discussed these document with my child.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_