



Muirfield High School P&C Association Incorporated

General Meeting Agenda

Wednesday 22nd March 2023

Time: 7:30PM

Venue: Staff common room



1	Welcome	P&C President	7:30PM
2	Attendance	P&C President	
3	Apologies	P&C President	7:40PM
4	Adoption of minutes of previous meeting	P&C President	7:43PM
5	Business arising from previous minutes		
	<ul style="list-style-type: none">Motion: Close unused St George Account BSB: 112-879 Account number: 440 433 387 Current balance: \$0.00	Charmaine Hetem	7:45PM
	<ul style="list-style-type: none">Add Charmaine Hetem as an associate to the ABR	Charmaine Hetem	7:47PM
	<ul style="list-style-type: none">Add Charmaine Hetem as an Qkr! authorised person to make changes to the Qkr! app and associated bank accounts.	Charmaine Hetem	7:48PM
	<ul style="list-style-type: none">NSW Back-to-school vouchers	Charmaine Hetem	7:50PM
6	Correspondence In/Out	P&C President	7:55PM
7	P&C Reports		
	<ul style="list-style-type: none">President report	Charmaine Hetem	8:00PM
	<ul style="list-style-type: none">Treasurer report	Charmaine Hetem / Christina Sipkes	8:05PM
	<ul style="list-style-type: none">Canteen report	Charmaine Hetem	8:10PM
	<ul style="list-style-type: none">Uniform shop report	Charmaine Hetem / Christina Sipkes	8:15PM
	<ul style="list-style-type: none">CAPA report	Charmaine Hetem / Jason Montgomery	8:20PM
8	Principal's report	Jennifer Reeves	8:25PM
9	General business	P&C President	
10	Close of meeting	P&C President	9:00PM