

Saturday School of Community Languages

Connection Diversity Excellence



2021 Enrolment Information Booklet

Saturdaycl-h.schools.nsw.gov.au

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About us

Saturday School of Community Languages

Saturday School of Community Languages (SSCL) is a NSW Department of Education secondary school. We are the largest provider of face-to-face languages education in the state, offering courses in 26 languages to students seeking to study their background language. Classes are taught at 14 SSCL centres; 12 based in the Sydney metropolitan area, one in Wollongong, and one in Newcastle. There are no fees involved in studying at SSCL.

Students at SSCL follow NSW Education Standards Authority (NESA) syllabuses. Courses are offered for Years 7-12, including for the Record of School Achievement (RoSA) and the Higher School Certificate (HSC). All Year 12 languages are either Board Developed Courses or Board Endorsed Courses, which contribute towards the achievement of an HSC.

Classes are held every Saturday morning from 8:30am during the school term. Year 7 to 10 classes run for two hours, Years 11 and 12 classes for three hours, and Year 12 Extension classes for an additional hour and 15 minutes.

Students do not need to wear a uniform, but should be dressed appropriately at all times. Students are encouraged to bring their own food and drinks as there are no canteen facilities available at our centres, and students are not allowed to leave the school grounds during the 15 minute recess break (held at 10:30am for students in Years 11 and 12).

Languages offered in 2021

The table on the following pages indicates what languages are offered at each of our high school centres in 2021. Class formations at particular centres may be subject to enrolment numbers. For the most up-to-date information regarding centre languages, please refer to our website at saturdaycl-h.schools.nsw.gov.au/our-centres.

Language	Years	Centres
Arabic	Years 7-10	Arthur Phillip, Birrong Girls, Liverpool Boys, Smith's Hill
	Years 11-12	Arthur Phillip, Birrong Girls, Liverpool Boys, Kogarah, Smith's Hill
	Year 12 Extension	Arthur Phillip, Birrong Girls, Liverpool Boys, Smith's Hill
Armenian	Years 7-12	Chatswood
Bengali (Bangla)	Years 7-10	Liverpool Girls
Bosnian	Years 7-10	Liverpool Girls
Chinese	Years 7-10	Ashfield Boys, Birrong Boys, Chatswood, Kogarah, Merewether, Smith's Hill, The Hills Sports
	Years 11-12 in Context	Birrong Boys, Chatswood, Kogarah, Smith's Hill, Strathfield Girls
	Years 11-12 Literature	Birrong Boys, Chatswood, Kogarah, Strathfield Girls, The Hills Sports
Croatian	Years 7-12	Liverpool Boys
Filipino	Years 11-12	Bankstown Girls
Hindi	Years 7-12	The Hills Sports
Hungarian	Years 7-12	Bankstown Girls

Language	Years	Centres
Italian	Years 7-12 & Extension	Strathfield Girls
Japanese	Years 11-12 in Context	Chatswood
	Years 11-12 Literature	Chatswood
Khmer	Years 11-12	Liverpool Girls
Korean	Years 7-10	Strathfield Girls, The Hills Sports
	Years 11-12 in Context	Chatswood, Strathfield Girls, The Hills Sports
	Years 11-12 Literature	Chatswood, Strathfield Girls
Macedonian	Years 7-12	Bankstown Girls, Kogarah, Smith's Hill
Maltese	Years 7-10	The Hills Sports
Modern Greek	Years 7-10	Ashfield Boys, Kogarah, Smith's Hill, The Hills Sports
	Years 11-12 & Extension	Ashfield Boys, Kogarah, The Hills Sports
Persian	Years 11-12	Arthur Phillip
Polish	Years 7-12	Ashfield Boys, Chatswood, Liverpool Girls
Portuguese	Years 7-12	NSW School of Languages (Petersham)

Language	Years	Centres
Punjabi	Years 7-12	The Hills Sports
Russian	Years 7-12	Chatswood
Spanish	Years 7-12 & Extension	Ashfield Boys, Chatswood, Kogarah, Liverpool Girls, The Hills Sports
Serbian	Years 7-12	Liverpool Girls, Smith's Hill
Tamil	Years 7-11	Liverpool Girls
Turkish	Years 7-12	Arthur Phillip, NSW School of Languages (Petersham)
Vietnamese	Years 7-10	Birrong Boys
	Years 11-12	Birrong Boys, Liverpool Boys, NSW School of Languages (Petersham)

Enrolment

Eligibility

Students seeking to enrol at SSCL must meet the following eligibility criteria:

- The student must be enrolled in a public or non-government secondary school or TAFE college at the time of study.
- The language requested must be the student's heritage/ background community language.
- The language requested must not be available for study at the student's weekday school in the year requested.

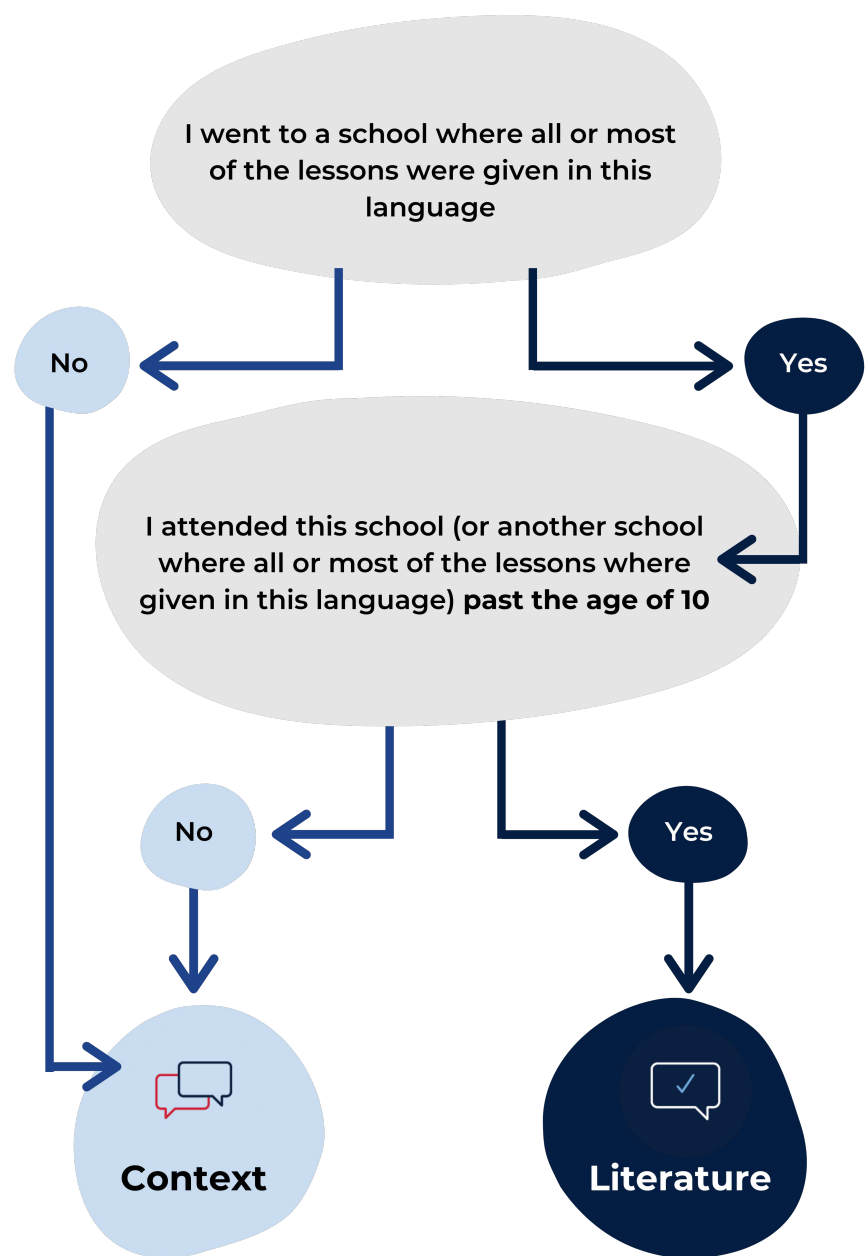
Students seeking to enrol in **[Language] in Context** (formerly Heritage) courses must also satisfy NESAs's eligibility requirements:

- The student must not have had any formal education in a school where the language of the course requested is the medium of instruction beyond the year in which the student turns 10 years of age (typically Year 4 or 5 of primary education).

Note: Speakers of dialects and variants of a language (for example, Hokkien, Cantonese, Shanghainese) are considered to be speakers of the standard language (for example, Mandarin).

Students who do not meet the eligibility requirements for [Language] in Context courses are advised to apply for the **[Language] and Literature** course. Please refer to the flowchart on the following page for more information.

*Should I enrol in the
Context or Literature course?*



Please note this flowchart is intended only to be used as a guide for students. Prospective students are encouraged to visit the NESA website for further information and to access eligibility case studies at educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/stage-6-languages/eligibility/case-study-in-context/.

Enrolment process

Students and schools should read the following section carefully before submitting an enrolment application.

Students



1. Complete the enrolment application

- Download the enrolment application and any appendices from our website at saturdaycl-h.schools.nsw.gov.au/about-our-school/enrolment.
- Complete the application electronically.
- Print the application.
- Student and parent/ carer must sign the application.



2. Complete any supporting documentation

- Students who are not Australian citizens must attach a copy of their passport or ImmiCard and visa.
- Students applying for [Language] in Context courses must also download and complete [Appendix 2](#).



3. Hand the application in to your weekday school

- Give the completed application and any supporting documents to your school's SSCL Coordinator.
- The school is responsible for submitting your application.



4. Keep an eye on your student email

- Make sure to check your student email for a confirmation of enrolment letter.



5. Complete the application

- Fill in any missing information such as student ERN, NESA number and your school's SSCL Coordinator details.
- Ensure you include the email address of your SSCL Coordinator.
- The school principal must sign and stamp the declaration on page 6.



6. Scan and send the application

- Scan and save the application as a single PDF file.
- Make sure to include the student's full name in the file title.
- Email the application and any supporting documentation to SSCL at the address below.
- Ensure the student's full name is included in the email subject.



7. Check email for updates from SSCL

- We will notify you by email if we require any additional information to process the enrolment application.
- The SSCL Coordinator will receive a confirmation of enrolment email.

Saturday School of Community Languages email address:

Saturdaycl-h.School@det.nsw.edu.au

Enrolment deadlines for new and continuing students

New enrolment applications should be emailed to SSCL by Friday 11 December 2020 (Term 4 Week 9). Applications that are received by this date will be processed in time for students to commence on Saturday 30 January 2021 (Term 1 Week 1). Year 7 applications should be submitted as early as possible in 2021 so that students can quickly commence their studies.

Applications for all year groups close formally on 20 February 2021 (Term 1 Week 4).

Students who are enrolled in 2020 and wish to continue their enrolment in 2021 must complete [Appendix 5](#) to confirm their continuation. This form should be submitted to students' centres by Saturday 12 December 2020 (Term 4 Week 9). Year 10 students who are applying to study a Year 11 [\[Language\] in Context](#) course in 2021 must complete a new enrolment application form and attach [Appendix 2](#).

Confirmation of enrolment

The sender of the application will get an email to confirm that it has been received and that the enrolment process is underway. We will contact the SSCL Coordinator at the student's school if the application requires any additional information or documentation. When the SSCL Principal approves the enrolment the student and SSCL Coordinator will receive a confirmation of enrolment email.

Students cannot attend classes until they have received a confirmation email.

Submitting late enrolment applications

A late enrolment application is any application which is submitted after 20 February 2021. All late applications must include a completed [Appendix 1](#).

Late applications may be submitted throughout the year for students in Years 7, 8 and 9. Consideration will be given to students in special circumstances or where there is an identified welfare issue.

Late applications for students in Years 10, 11 and 12 may be submitted by students in the following circumstances:

- if the student is a refugee
- if the student is a recent arrival into the country (within the previous 2 months)
- if the student has recently transferred out of an Intensive English Centre (within the previous 2 months)
- if there are other compassionate or compelling circumstances.

The approval of all late applications will be determined by the SSCL Principal on a case-by-case basis.



17 August 2020

2021 application forms released; enrolments officially open



11 December 2020

Closing date for new enrolments to commence study Term 1 Week 1



12 December 2020

Closing date for continuing students to submit Appendix 5



30 January 2021

First day of classes for all enrolled students



20 February 2021

Closing date for all 2021 enrolment applications

Student information

International students

SSCL adheres to the Education Services for Overseas Students (ESOS) framework, which promotes quality education and consumer protection for international students. The following conditions of enrolment apply to all international students.

1. Attendance and course requirements

- The student must attend a minimum of 80% of all scheduled classes.
- For absences of one to two days the student must provide a letter of explanation by a parent/ carer.
- For absences of three days or more, the student must provide a doctor's certificate from a registered medical practitioner.
- The student must meet course progression requirements.

2. Accommodation and welfare requirements

- The student must maintain approved accommodation, support and welfare arrangements.
- The parent/ carer or student must notify the SSCL of any changes to their address or contact details.

If the above requirements are not met, international students may be reported to the Department of Immigration and Border Protection, unless there are compassionate or compelling circumstances.

For further information, please contact your weekday school International Student Coordinator or visit the DE International website at deinternational.nsw.edu.au.

Remote students

SSCL may provide options for study via distance education if a student:

- lives more than 2 hours from a centre where the language is taught; or
- experiences an illness, disability, or other welfare concern which would prevent them from attending regularly.

SSCL will not accept applications for remote study on the basis of students having other Saturday commitments, such as sport or tutoring.

For further information, please refer to our [Remote Student Policy](https://saturdaycl-h.schools.nsw.gov.au/about-our-school/policies-and-procedures) at saturdaycl-h.schools.nsw.gov.au/about-our-school/policies-and-procedures.

Recognition of prior learning

Recognition of prior learning is a strategy for students to enter a course without having completed the previous year or stage. Students must be able to demonstrate that they have achieved the outcomes of the previous year or stage and that they are able to achieve the anticipated outcomes for the point at which they wish to enter the course. These students do not have to complete the work related to the year for which advanced standing is granted, for example:

- A student advancing into a Year 10 course without having completed 100-hours of Year 9 in that subject.
- A student advancing into a Year 12 course without having completed the Preliminary course in that subject. In this case, the student is not awarded 2 units for the Preliminary course not undertaken.

Students seeking to advance into a language course should fill out and attach [Appendix 3](#) with supporting documentation to their enrolment application. Approval will be determined by the Saturday School Principal on a case-by-case basis.

Studying with us

Resources for students

Students may be required to purchase textbooks, workbooks, dictionaries or HSC prescribed materials for their course. Centres are not responsible for providing dictionaries to students.

Accessing the school portal

SSCL uses the Distance Education Management System (DEMS), an online database that caters for our administrative, and teaching and learning record keeping. This database offers weekday school's SSCL Coordinators a gateway for sharing information on student engagement and communications in the course, including attendance-checking, markbook results and academic reports.

For further information, please refer to the [Guide to DEMS/ Millennium School Portal](#) which can be accessed at saturdaycl-h.schools.nsw.gov.au/for_parents_and_home_schools.

Transferring centres

Requests to transfer centres will only be approved on the basis of a change of home address, or in special circumstances as agreed with the weekday school principal. To request a transfer, students should complete a form which can be collected from the office of their current SSCL centre. This must be signed by their weekday school principal and then emailed to SSCL.

NESA entry

NESA entry by schools

It is the responsibility of weekday schools to ensure that students are entered with NESA for 100 hours, 200 hours, Preliminary and HSC courses undertaken for study at SSCL.

When entering students via Schools Online, weekday schools must enter both a centre number and a course code.

Centre codes

SSCL centre	Code
Arthur Phillip HS Centre	99200
Ashfield Boys HS Centre	99210
Bankstown Girls HS Centre	99220
Birrong Boys HS Centre	99230
Birrong Girls HS Centre	99240
Chatswood HS Centre	99260
Kogarah HS Centre	99280
Liverpool Boys HS Centre	99370
Liverpool Girls HS Centre	99290
Merewether HS Centre	99360
NSW School of Languages (Petersham)	99350
Smith's Hill HS Centre	99340
Strathfield HS Centre	99330
The Hills Sports HS Centre	99270

Stage 5 codes

Stage 5 students are credited with 100 hours if they study in Year 10 only. Stage 5 students are credited with 200 hours if they study continuously in Years 9 and 10.

Course	Unit value	Code
Arabic	100	00801
	200	00800
Armenian	100	63108
	200	63109
Bengali (Bangla)	100	63118
	200	63119
Bosnian	100	63124
	200	63125
Chinese	100	00811
	200	00810
Croatian	100	63132
	200	63133
Hindi	100	63140
	200	63141

Course	Unit value	Code
Hungarian	100	63142
	200	63143
Italian	100	00921
	200	00920
Japanese	100	00931
	200	00930
Khmer	100	63148
	200	63149
Korean	100	00941
	200	00940
Macedonian	100	00982
	200	00981
Modern Greek	100	00991
	200	00990
Polish	100	63154
	200	63155

Course	Unit value	Code
Portuguese	100	63156
	200	63143
Punjabi	100	63298
	200	63299
Russian	100	01011
	200	01010
Serbian	100	63158
	200	63159
Spanish	100	01041
	200	01040
Tamil	100	63302
	200	63303
Turkish	100	01051
	200	01050
Vietnamese	100	01072
	200	01071

Preliminary and HSC codes

Courses marked with an asterisk (*) are Board Endorsed Courses. They count towards compulsory Year 11 and Year 12 units but cannot be counted towards an ATAR. All other courses are Board Developed Courses and contribute to units and the award of an ATAR.

Language	Course	Unit value	Code
Arabic	Preliminary	2	11510
	HSC	2	15510
	Extension	1	15520
Armenian	Preliminary	2	11520
	HSC	2	15530
Bengali (Bangla)*	Preliminary	2	63121
	HSC	2	63123
Chinese in Context	Preliminary	2	11547
	HSC	2	15557
Chinese and Literature	Preliminary	2	11555
	HSC	2	15565
Croatian	Preliminary	2	11580
	HSC	2	15620

Language	Course	Unit value	Code
Filipino	Preliminary	2	11620
	HSC	2	15660
Hindi	Preliminary	2	11670
	HSC	2	15730
Hungarian	Preliminary	2	11680
	HSC	2	15740
Italian	Preliminary	2	11730
	HSC	2	15800
	Extension	1	01810
Japanese in Context	Preliminary	2	11757
	HSC	2	15837
Japanese and Literature	Preliminary	2	11765
	HSC	2	15845
Khmer	Preliminary	2	11770
	HSC	2	15860
Korean in Context	Preliminary	2	11797
	HSC	2	15887

Language	Course	Unit value	Code
Korean and Literature	Preliminary	2	11805
	HSC	2	11895
Macedonian	Preliminary	2	11840
	HSC	2	15940
Modern Greek	Preliminary	2	11880
	HSC	2	15980
	Extension	1	15990
Persian	Preliminary	2	11905
	HSC	2	16015
Polish	Preliminary	2	11910
	HSC	2	16020
Portuguese	Preliminary	2	11920
	HSC	2	16030
Punjabi	Preliminary	2	11925
	HSC	2	16035

Language	Course	Unit value	Code
Russian	Preliminary	2	11935
	HSC	2	16045
Serbian	Preliminary	2	11940
	HSC	2	16050
Spanish	Preliminary	2	11970
	HSC	2	16080
	Extension	1	16090
Tamil	Preliminary	2	11990
	HSC	2	16110
Turkish	Preliminary	2	12000
	HSC	2	16120
Vietnamese	Preliminary	2	12020
	HSC	2	16140

Contact us

Centres

Contact details for SSCL centres are listed in the table below. Centre offices are only open on Saturday mornings during the school term. For further information, including directions and parking availability, please visit saturdaycl-h.schools.nsw.gov.au/our-centres.

SSCL centre	Contact details
Arthur Phillip HS Centre	0436 652 391
	SSCL-ArthurPhillip@det.nsw.edu.au
	102-114 Macquarie St, Parramatta 2150
Ashfield Boys HS Centre	0459 879 104
	SSCL-AshfieldBoys@det.nsw.edu.au
	Liverpool Rd, Ashfield 2131
Bankstown Girls HS Centre	0459 653 830
	SSCL-BankstownGirls@det.nsw.edu.au
	Mona St, Bankstown 2200
Birrongo Boys HS Centre	0459 879 101
	SSCL-BirrongoBoys@det.nsw.edu.au
	Rodd St, Birrongo 2143

SSCL centre	Contact details
Birrong Girls HS Centre	0436 652 444
	SSCL-BirrongGirls@det.nsw.edu.au
	Cooper Rd, Birrong 2143
Chatswood HS Centre	0436 659 357 and 0436 659 455
	SSCL-Chatswood@det.nsw.edu.au
	Centennial Ave, Chatswood 2067
Kogarah HS Centre	0436 659 358
	SSCL-Kogarah@det.nsw.edu.au
	Regent St, Kogarah 2217
Liverpool Boys HS Centre	0459 879 004
	SSCL-LiverpoolBoys@det.nsw.edu.au
	Forbes St, Liverpool 2170
Liverpool Girls HS Centre	0436 652 445
	SSCL-LiverpoolGirls@det.nsw.edu.au
	Forbes St, Liverpool 2170

SSCL centre	Contact details
Merewether HS Centre	0436 652 302
	SSCL-Merewether@det.nsw.edu.au
	Chatham Rd, Broadmeadow 2292
NSW School of Languages (Petersham) Centre	0459 879 005
	SSCL-Petersham@det.nsw.edu.au
	35 West St, Petersham 2049
Smith's Hill HS Centre	0436 653 832
	SSCL-SmithsHill@det.nsw.edu.au
	Gipps St, Wollongong 2500
Strathfield HS Centre	0436 659 456
	SSCL-StrathfieldGirls@det.nsw.edu.au
	Oxford Rd, Strathfield 2135
The Hills Sports HS Centre	0436 651 019
	SSCL-TheHillsSports@det.nsw.edu.au
	Best Rd, Seven Hills

Head office


The SSCL Head Office is contactable Monday to Friday during school hours throughout the school term. When enquiring about a student, please be sure to include the following information:


- student’s full name
- student’s date of birth
- SSCL centre the student attends
- student’s year group and language course.

Phone	(02) 7814 2115
Email	Saturdaycl-h.School@det.nsw.edu.au
Website	Saturdaycl-h.schools.nsw.gov.au

Follow us on social media!

Keep up-to-date with everything Saturday School of Community Languages by following us on Facebook and Twitter at:

[Saturday School of Community Languages](#)

[@SSCLNSW](#)



How to enrol at the Saturday School of Community Languages

1. Download and fill out an enrolment application from our website
2. If you're applying for a [Language] in Context course, download and fill out Appendix 2 as well
3. Get your parent/ caregiver to sign the application
4. If you're an international student attach a copy of your passport, visa or immicard
5. Hand your form into your school – your principal will sign it and the office will email it to us
6. Make sure to check your school emails for a confirmation letter!

satursdaycl-h.schools.nsw.gov.au

Saturday School of Community Languages

HSC Languages Online Study Guide

General Tips

- Make sure you have a dictionary and that you know how to use it
- Download the syllabus and organise your notes according to the themes or topics
- Practice completing past HSC papers within the time frame of the exam
- Organise your notes electronically so that you can always edit as you go
- Refer to the 'Glossary of Key Words' on the NESA website so that you have a good understanding of words that appear frequently in exams

@SSCLNSW

Saturday School of Community Languages

HSC Languages Online Study Guide

Listening Tips

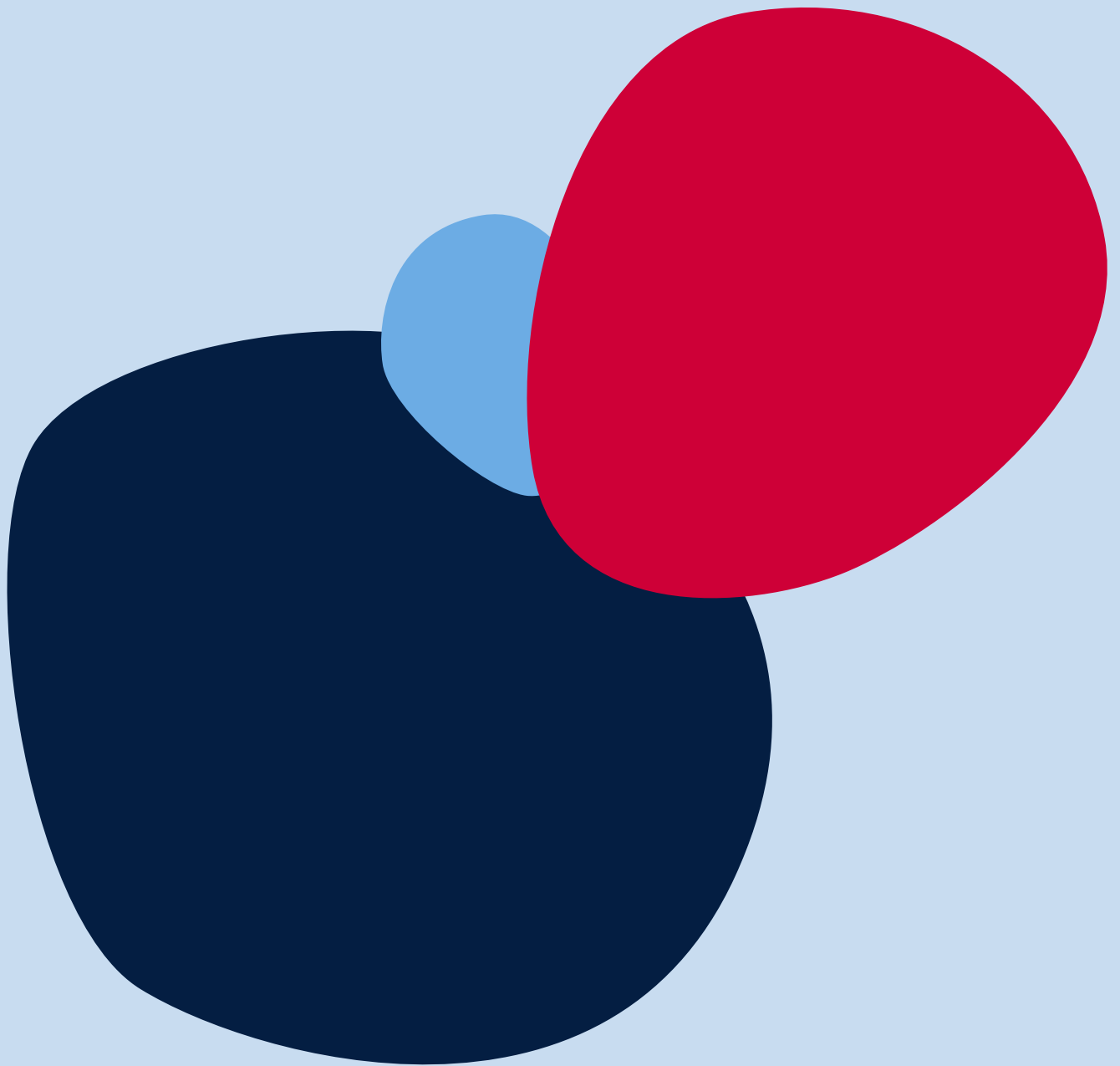
- Get a family member or friend to ask you questions about what you listen to so you can test your comprehension
- Listen to the news, podcasts or radio stations in your target language
- Download the audio from past HSC papers and do practice exams
- Look at the marking guidelines and sample answers to see what mark you would have received. Ask your teacher to mark it and provide feedback
- When answering exam questions, provide as much detail as you can, but don't translate everything you hear if it's not relevant
- Add any unfamiliar words in past HSC papers to your vocabulary list

@SSCLNSW

2021 key enrolment dates for Saturday School of Community Languages

- 17 August 2020**
2021 application forms released: enrolments officially open
- 11 December 2020**
Closing date for new enrolments to commence study Term 1 Week 1
- 12 December 2020**
Closing date for continuing students to submit Appendix 5
- 30 January 2021**
First day of classes for all enrolled students
- 20 February 2021**
Closing date for all 2021 enrolment applications

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